



**ALL AFRICA CONFERENCE OF CHURCHES
CONFERENCE DES EGLISES DE TOUTE L'AFRIQUE**

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General Secretariat: Waiyaki Way, P.O. Box 14205, 00800 Westlands, Nairobi, Kenya

8th April, 2009

**TO : All Member Churches and
National Council of Churches**

Dear Brothers and Sisters in Christ,

May the grace of our Lord Jesus Christ be with you.

Enclosed please find copies of announcements for the post of **Programme Executive - Youth Ministry/Programme** within the **Empowerment and Capacity Building Directorate** in this organization.

We kindly request that you share the information with all those concerned who are likely to suggest qualified candidates for this post.

We look forward to receiving through your good offices the names, qualifications and recommendations of such candidates for this post.

Your cooperation and earliest response on this matter will be greatly appreciated.

With best wishes

REV. DR. ANDRE KARAMAGA
GENERAL SECRETARY

Encls:

AK/em

JOB DESCRIPTION

Job Title: Programme Executive, Youth Ministry

Department: Empowerment and Capacity Building Directorate

The Youth programme is within the Empowerment and Capacity building Directorate. This Directorate includes the programmes on women and Capacity building and poverty eradication. Each programme has a unique emphasis but ensures complementarily with others in the Directorate.

1. To ensure the smooth running of the Youth programme, we envisage the programme to entail the following:
 - a) **Awareness Raising:** to make AACC member churches and associate members and through them society, sensitive to youth situation in church and community Life; - inform the churches on the latest challenges and youth trends.
 - b) **Participation:** to work for increasing representation and participation of Youth in Leadership and for the use of their special gifts in promoting community life.
 - c) **Development and leadership Training:** to work on the issues of Youth with special emphasis on development and leadership training.
 - To facilitate the training of leaders or trainers on issues relating to development at a local level in co-operation with the local congregations and other organizations.
 - d) **Networks:** develop and sustain sub- regional Youth networks.
 - Keep contact personally and by correspondence with secretaries of ecumenical and denominational groups at international, regional national and denominational levels, to exchange information and to cooperate in studies and consultations.
 - Fulfill the tasks of communication coordination and networking with churches youth movements, church based ecumenical bodies, and secular youth organization including other religions;
 - Lease with AACC member churches, other groups and movements related to the work of the programme, World Christian Students Federation, Universities and high schools, other regional ecumenical organizations, National Council of Churches, AU and the UN.
2. To plan and carry out issue based relevant training using participatory method as and when needs arise.
3. To engage in capacity building and empowerment of church youth in Africa in responding to the issues that face young people on the continent.
4. To increase and enhance the Youth programme opportunities for networking with other agencies and organizations working with youth issues.
5. To identify, gather and produce educational resource materials for use by AACC constituencies' especially young people.
6. To encourage and support church youth projects initiated by the churches.
7. Participate in related meetings and gatherings as well as serve as resource person when called upon to do so as a way to include church youth perspectives in various for (a).
8. To build the capacity of NCCs and Churches Youth programmes, through relevant institutional development processes – to respond to life issues within their approaches and programmes.

9. Do any other work as may be directed by the General Secretary or Director of the Directorate.
10. Applicants should be between 25 years and 35 years of age.
11. **Qualifications:** Applicants should hold a minimum of first degree in the Social Sciences/Theology etc.
12. **Closing date:** Applications should reach us before **31st May, 2009**
13. Remuneration is negotiable but attractive.

Interested candidates who meet the criteria should send their applications and a detailed CV to:

**THE GENERAL SECRETARY
ALL AFRICA CONFERENCE OF CHURCHES
P.O BOX 14205 – 00800 WESTLANDS,
NAIROBI KENYA
Or email to secretariat@acc-ceta.org**