



**ALL AFRICA CONFERENCE OF CHURCHES (AACC) -  
CONFERENCE DES EGLISES DE TOUTE L'AFRIQUE (CETA)**

AACC-CETA

 P.O BOX 14205-00800, Waiyaki Way, Nairobi, Kenya  
 [secretariat@aacc-ceta.org](mailto:secretariat@aacc-ceta.org) | [www.aacc-ceta.org](http://www.aacc-ceta.org)  
 +254 724 253 354 | +254 204 441 338

**ALL AFRICA CONFERENCE OF CHURCHES (AACC)  
VACANCY ANNOUNCEMENT  
POSITION: PROGRAMME OFFICER, ECONOMIC JUSTICE**

**ABOUT AACC:** The AACC is a continental ecumenical body that accounts for over 140 million Christians across the African continent. AACC is the largest association of Protestant, Anglican, Orthodox and Indigenous churches in Africa and is a member of the worldwide ecumenical network. AACC is a fellowship of more than 210 members Churches, National Councils of Churches (NCCs), Theological and lay training institutions, and other Christian organizations in 43 African countries. The vision of AACC, “Churches in Africa together for life, peace, justice and dignity” compels us to remain intentional in our work for economic justice and other thematic areas for a transformed continent.

**JOB TITLE:** Programme Officer, Economic Justice

**POSITION TYPE:** Contractual

**EMPLOYMENT TYPE:** Full Time

**SUPERVISOR:** Director of Programs

**WORK STATION:** Nairobi, Kenya

**STARTING DATE:** July 1<sup>st</sup>, 2025 or at earliest availability of a successful candidate thereafter.

**POSITION SUMMARY:** The AACC seeks to recruit a Programme Officer for its Economic Justice work at 100%. The position holder will provide programmatic support that will deepen AACC’s work in the area of economic justice as a continental ecumenical movement, including advocacy and capacity building.

**DUTIES AND RESPONSIBILITIES:** The Programme Officer, Economic Justice will:

**SUB OFFICES:**

African Union Liaison Office: Ledta Sub-City, Woreda 03,  
Addis Ababa, Ethiopia  
Tel: +251 113 851171 / +251 113 851158  
E-mail: [auliaisoin@aacc-ceta.org](mailto:auliaisoin@aacc-ceta.org)

Lomé Régional Office: 01 B.P. 2268 - Lomé 01, 1235, Rue de la  
Paix Bè-Château, Lomé, Togo  
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- Have full responsibility of planning, implementing, reviewing, evaluating, budgeting and reporting on activities of AACC's economic justice work.
- Constantly collect, analyze and interpret data on socio-political and economic trends/developments around the world and Africa in particular to inform AACC's programmatic engagements.
- Plan, coordinate and implement all advocacy engagements and trainings in the economic justice work of AACC.
- Ensure proper documentation of best programme approaches and practices to promote quality learning and exchanges among member churches and councils.
- Collate and disseminate information that have ethical and theological implications on Africa's economic development.
- Provide expert advice to the Director of Programs and General Secretary on the formulation of policy drafts related to economic justice issues in consultation with appropriate colleagues in the different units and departments.
- In consultation with the Director of Programs plan and implement appropriate responses, including organizing ecumenical engagements, convening meetings and drafting statements on economic justice matters.
- In consultation with the GS and DOP represent the AACC at relevant international meetings of and liaise with multilateral bodies, the broader CSO's, ecumenical organizations and confessional fellowships on issues related to economic justice.
- Work in an integrated way with other AACC staff in relevant programmatic intersecting areas in planning, implementation and report writing.
- Work with member churches and ecumenical partners on issues of common interest in planning, implementation and report writing.
- Maintain clear and open lines of communication and collaborate with staff in the general secretariat, the programmes, communication unit, and the finance and administrative units.
- Be actively engaged in fundraising efforts according to agreed policies and in coordination with PDFR unit.

## **QUALIFICATIONS AND SPECIAL REQUIREMENTS:**

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## **Experience**

- At least three years of experience in Faith Based Organizations/NGOs in Economic Justice issues.

## **Education**

- University degree (Masters or equivalent) in Theology and Development, Economics, and Sociology.

## **Competencies**

- Capacity to conduct research and process data into useful information for planning and implementation of interventions.
- Experienced in designing and implementing training activities
- Ability to work in a team.
- Quality of discretion in handling confidential and sensitive information.
- Demonstrated skills in advocacy actions and policy negotiations.
- Understands AACC's model of working with partners, especially Faith Based Organizations.
- Sensitive to diversity, gender and cultural differences.
- Ability to communicate well with varies of audiences and have a proven ability in writing skills.
- Flexibility: willing to work outside of normal office hours when required and able to travel, sometimes in difficult situations.
- Participate in and contribute to theological and ethical reflection in ecumenical contexts.
- Demonstrated fundraising ability and partner grant management

## **Special Note**

- An applicant must be an active member of AACC member church.
- The application must be endorsed by a member church.

## **Language Skills**

Proficiency in English, knowledge of French would be an added advantage.

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## **Computer Skills**

High level of computer literacy (standard MS office application such as Outlook, Word, Excel, PowerPoint) and internet-based communication.

## **APPLICATION**

- 1) Applications should be accompanied by:
  - i. A Cover Letter.
  - ii. Detailed Curriculum Vitae including Names and Addresses of 3 (three) referees.
  - iii. Certified copies of both academic and professional qualifications.
  - iv. Endorsement letter by an AACC member church.
  
- 2) Interested candidates who meet the above criteria should send their applications to:

THE GENERAL SECRETARY  
ALL AFRICA CONFERENCE OF CHURCHES  
P.O BOX 14205 – 00800 WESTLANDS,  
NAIROBI KENYA  
Or email to: [hr-applications@aacc-ceta.org](mailto:hr-applications@aacc-ceta.org)

## **SUBMISSION**

The deadline for submission is 23<sup>rd</sup> May, 2025.

Only short-listed applicants meeting the above requirements will be contacted.

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